

## **Acknowledgement of Johnston Lions Club Alcohol Policy & Johnston Police Department Off-Duty Officer Policy**

Wine, beer, and/or champagne may be served on the premises. NO HARD LIQUOR OR CONTROLLED SUBSTANCES ARE ALLOWED ON THE LIONS CLUB PROPERTY.

If you choose to serve alcohol, Johnston Lions Club requires a Uniformed Officer be present for the duration of time alcohol will be served.

- The Lions Club will arrange for a Uniformed Johnston Police Officer to attend your event.
- Off duty security events are voluntary and not assigned. Therefore, the Johnston Police Department cannot guarantee coverage. If no Officer is available to work your event, the expectation is there will not be alcohol on the property. If it is discovered that alcohol was present, the entire Damage Deposit will be forfeited.
- **You, the renter, are responsible for the Officer's fee.**
  - ❖ **Security Officer Fee is \$40.00 per hour**
  - ❖ **Minimum Fee is \$120.00**
  - ❖ **Holiday Rate is \$50 per hour – Holidays are defined below**

New Year's Eve	Labor Day
New Year's Day	Thanksgiving
Easter	Christmas Eve
Memorial Day	Christmas Day
Independence Day	
  - ❖ **Renter will pay the Officer directly the day of the event**
  - ❖ **Payment can be made in the form of cash, check, or money order endorsed directly to the officer(s) working the event**
  - ❖ **Payment is due at the beginning of the event and should be provided to the officer(s) upon their arrival**
  - ❖ **If the event runs shorter than originally scheduled, payment will still be required for the entire pre-scheduled time**
  - ❖ **If the event runs longer than originally scheduled, payment options can be negotiated with the security officer(s) at their discretion**
  - ❖ **Cancellations made with less than a 48 hour notice may be subject to a cancellation fee of \$120 per security officer**

Name of Renter / Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time Alcohol will be Served: \_\_\_\_\_

Signature of Renter: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_